

**MINUTES OF THE
SPECIAL MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA
May 15, 2018
(Re-scheduled from May 17, 2018)**

A special meeting of the Board of Commissioners of the Housing Authority of the County of Santa Barbara was held on May 15, 2018 at 5575 Armitos Avenue, Goleta, California. Chair Knox-Burns convened the meeting at 5:00 p.m.

Upon roll call the following Commissioners were present: Robert Doyle, Lisa Knox-Burns, Larry Hobbisiefken and John Lizarraga. Meagan Harmon and James Pearson were excused.

Also present were Bob Havlicek, Secretary/Executive Director, Jackie Bordon, Executive Secretary, Le'Wanda Croft, Housing Manager, Irene Melton, Director of Finance, John Polansky, Director of Housing Development, Sanford Riggs, Director of Housing Programs and Irene Vejar, Director of Human Resources.

INTRODUCTIONS

New First District Commissioner, Meagan Harmon, will attend her first meeting in June.

APPROVAL OF MINUTES

MOTION by Commissioner Lizarraga, second by Commissioner Hobbisiefken to approve the minutes of the regular meeting of April 19, 2018. All voted aye. Motion carried.

PUBLIC COMMENT PERIOD

No public comments were received.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

Mr. Havlicek offered to answer questions related to his written report.

He shared photos of recent Mother's Day and Parenting Sessions held by the Resident Services Department; photos of rehabilitated units at Thompson Park Apartments in Lompoc; an update on the opening of the Section 8 HCV wait list and planned outreach to landlords; the Board of Supervisor will be presenting a resolution to Mickey Flacks on June 5th commending her for her service to the Housing Authority; and meetings with the City of Guadalupe, the School District and HUD concerning redeveloping Guadalupe Ranch Acres.

APPROVAL OF OPERATION AND MANAGEMENT REPORTS

MOTION by Commissioner Doyle, second by Commissioner Lizarraga to approve the operation and management reports. Sanford Riggs gave an overview of the voluntary Cal OSHA consultation/evaluation that was recently done in each maintenance area. All voted aye. Motion carried.

APPROVAL OF EXPENDITURES

Resolution No. 2738 - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Lizarraga, second by Commissioner Hobbisiefken to adopt Resolution No. 2738. Bob Havlicek and Irene Melton answered several questions related to expenditures on the current list. All voted aye. Motion carried.

WRITTEN COMMUNICATIONS

Noted.

COMMISSIONERS' ORAL COMMUNICATIONS

Commissioner Knox-Burns reported on her attendance at the NAHRO Washington Conference.

NEW BUSINESS

Resolution No. 2739 – Appointment of a Resident Advisory Board. MOTION by Commissioner Lizarraga, second by Commissioner Doyle to adopt Resolution No. 2739. All voted aye. Motion carried.

Resolution No. 2740 – Authorization to close a Money Market account with Community West Bank and transfer the funds to Five Star Bank – Surf Development Account. MOTION by Commissioner Lizarraga, second by Commissioner Hobbisiefken to adopt Resolution No. 2740. All voted aye. Motion carried.

ADJOURNMENT

There being no further business to come before the Board, MOTION by Commissioner Hobbisiefken, second by Commissioner Lizarraga to adjourn the meeting at 6:00 p.m. All voted aye. Meeting adjourned.



Lisa Knox-Burns
Chair



Robert P. Havlicek Jr.
Secretary/Executive Director