

**MINUTES OF THE  
REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA  
September 22, 2016**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on September 22, 2016 at 815 West Ocean Avenue, Lompoc, California. Chair Pearson convened the meeting at 5:00 p.m.

Upon roll call the following Commissioners were present: Lisa Knox Burns, Fran Clow, Robert Doyle, John Lizarraga, and James Pearson. Mickey Flacks was excused.

Also present were Bob Havlicek, Secretary/Executive Director, Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance, Sanford Riggs, Director of Housing Programs and Irene Vejar, Director of Human Resources.

**INTRODUCTIONS**

None.

**APPROVAL OF MINUTES**

MOTION by Commissioner Burns, second by Commissioner Clow to approve the minutes of the regular meeting of August 18, 2016. Commissioner Lizarraga abstained, all others voted aye. Motion carried.

**PUBLIC COMMENT PERIOD**

No public comments were received.

**REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR**

Mr. Havlicek offered to answer questions related to his written report.

**APPROVAL OF OPERATION AND MANAGEMENT REPORTS**

MOTION by Commissioner Clow, second by Commissioner Doyle to approve the operation and management reports... All voted aye. Motion carried.

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### APPROVAL OF EXPENDITURES

**Resolution No. 2651** - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Burns, second by Commissioner Doyle to adopt Resolution No. 2651. Bob Havlicek and Irene Melton answered several questions related to the expenditure report; an overview of telephone charges will be presented at the October meeting. All voted aye. Motion carried.

### WRITTEN COMMUNICATIONS

The Resident Services Newsletter was noted.

### COMMISSIONERS' ORAL COMMUNICATIONS

None.

### UNFINISHED BUSINESS

None.

### NEW BUSINESS

**PHA CERTIFICATION OF COMPLIANCE WITH PHA PLANS AND RELATED REGULATIONS – BOARD RESOLUTION TO ACCOMPANY THE PHA 2017 ANNUAL PLAN:** MOTION by Commissioner Lizarraga, second by Commissioner Clow to approve the Certification and Resolution. All voted aye. Motion carried.

**Resolution No. 2652** – Approval of Revised Utility Allowance Schedules for the Low Rent Public Housing Program. MOTION by Commissioner Lizarraga, second by Commissioner Burns to adopt Resolution No. 2652. All voted aye. Motion carried.

**Resolution No. 2653** – Approval of Revised Utility Allowance Schedules for the Section 8 Housing Choice Voucher Program. MOTION by Commissioner Doyle, second by Commissioner Lizarraga to adopt Resolution No. 2653. All voted aye. Motion carried.

**Resolution No. 2654** – Approval of the revised Public Housing Program Statement of Policies (ACOP). MOTION by Commissioner Clow, second by Commissioner Doyle to adopt Resolution No. 2654. All voted aye. Motion carried.

**MINUTES**

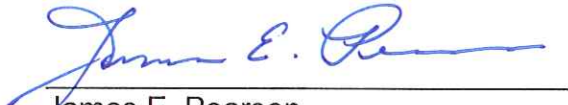
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**Resolution No. 2655** – Approval of revisions to the Section 8 Administrative Plan. MOTION by Commissioner Lizarraga, second by Commissioner Burns to adopt Resolution No. 2655. All voted aye. Motion carried.

**ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 5:34 p.m. All voted aye. Meeting adjourned.

  
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James E. Pearson  
Chair

  
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Robert P. Havlicek Jr.  
Secretary/Executive Director