

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA
September 24, 2015**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on September 24, 2015 at 817 West Ocean Avenue, Lompoc, California. Chair Clow convened the meeting at 5:00 p.m.

Upon roll call the following Commissioners were present: Lisa Knox Burns, Fran Clow, Robert Doyle, John Lizarraga, and James Pearson. Mickey Flacks was excused.

Also present were Bob Havlicek, Secretary/Executive Director, Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance, John Polanskey, Director of Housing Development and Irene Vejar, Director of Human Resources.

INTRODUCTIONS

None.

APPROVAL OF MINUTES

MOTION by Commissioner Lizarraga, second by Commissioner Burns to approve the minutes of the regular meeting of August 20, 2015. Commissioner Pearson abstained, all others voted aye. Motion carried.

PUBLIC COMMENT PERIOD

No public comments were received.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

Mr. Havlicek offered to answer questions related to his written report and distributed photos of the construction at Golden Inn in Santa Ynez. We are working with the Water District and Fire Department to resolve pending issues.

APPROVAL OF OPERATION AND MANAGEMENT REPORTS

MOTION by Commissioner Doyle, second by Commissioner Burns to approve the operation and management reports. Commissioner Doyle asked about the number of NED and VASH vouchers available; Bob Havlicek explained that very specific rules make it more difficult to qualify applicants for these programs. All voted aye. Motion carried.

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APPROVAL OF EXPENDITURES

Resolution No. 2595 - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Pearson, second by Commissioner Lizarraga to adopt Resolution No. 2595. Bob Havlicek and Irene Melton answered several questions related to the expenditure report. All voted aye. Motion carried.

WRITTEN COMMUNICATIONS

All written communications were noted.

COMMISSIONERS' ORAL COMMUNICATIONS

Commissioner Burns reported on a meeting with Alan Bell concerning the Eastern Goleta Community Plan. She distributed a map of the Eastern Goleta Valley Housing Opportunities Sites.

UNFINISHED BUSINESS

None.

NEW BUSINESS

PHA CERTIFICATION OF COMPLIANCE WITH PHA PLANS AND RELATED REGULATIONS – BOARD RESOLUTION TO ACCOMPANY THE PHA 2016 ANNUAL PLAN: MOTION by Commissioner Pearson, second by Commissioner Lizarraga to approve the Certification and Resolution. All voted aye. Motion carried.

Resolution No. 2596 – Approval of Revised Utility Allowance Schedules for the Low Rent Public Housing Program. MOTION by Commissioner Lizarraga, second by Commissioner Doyle to adopt Resolution No. 2596. All voted aye. Motion carried.

Resolution No. 2597 – Approval of Revised Utility Allowance Schedules for the Section 8 Housing Choice Voucher Program. MOTION by Commissioner Pearson, second by Commissioner Lizarraga to adopt Resolution No. 2597. All voted aye. Motion carried.

Resolution No. 2598 – Authorization to open a Tenant Escrow Account with Rabobank. MOTION by Commissioner Lizarraga, second by Commissioner Doyle to adopt Resolution No. 2598. All voted aye. Motion carried.

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The Board adjourned to Closed Session at 5:38 p.m.:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION; Executive Director.

The Board returned to Open Session at 5:56 p.m.

By unanimous vote, the Board accepted a recommendation of the Personnel Committee to award the Executive Director a 5% of salary increase.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 6:00 p.m. All voted aye. Meeting adjourned.



Fran D. Clow
Chair



Robert P. Havlicek Jr.
Secretary/Executive Director