

**MINUTES OF THE
SPECIAL MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA
FEBRUARY 28, 2019**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in special session on Thursday, February 28, 2019 at Miller Community Center, 5575 Armitos Avenue, Goleta, California. Chair Lizarraga convened the meeting at 5:00 p.m.

Upon roll call the following Commissioners were present: Robert Doyle, Larry Hobbisiefken, Lisa Knox-Burns, and John Lizarraga. Meagan Harmon and James Pearson were excused.

Also present were Bob Havlicek, Secretary/Executive Director, Jackie Bordon, Executive Secretary, John Polanskey, Director of Housing Development, Sanford Riggs, Director of Operations and Irene Vejar, Director of Human Resources.

INTRODUCTIONS

No Introductions were made.

The Executive Director announced that Jesse Ramirez resigned from the Board for health reasons and Meagan Harmon resigned due to her appointment to the Santa Barbara City Council. We will seek replacements for both positions.

APPROVAL OF MINUTES

MOTION by Commissioner Burns, second by Commissioner Hobbisiefken to approve the minutes of the regular meeting of January 17, 2019. Commission Doyle abstained, all others voted aye. Motion carried.

PUBLIC COMMENT PERIOD

No public comments were received.

Item XIII. A. **Resolution No. 2786** was taken out of order. Resolution No. 2786 Approval of the Section 8 Management Assessment Program Certification. MOTION by Commissioner Burns, second by Commissioner Hobbisiefken to adopt Resolution No. 2786. All voted aye. Motion carried.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

The Executive Director offered to answer any questions about his written report. He reported on a dispute between the City of Goleta and City Ventures related to the sales price of affordable units in the Winslowe development; our agency has an agreement with the City of Goleta to perform the lotteries for affordable purchase units.

The Executive Director reported on the outcome of the small claims court case submitted by Mark Brooks in Santa Ynez.

A letter submitted in response to proposed changes to the Annual Contributions Contract (ACC) was distributed to the Board.

APPROVAL OF OPERATION AND MANAGEMENT REPORTS

MOTION by Commissioner Burns, second by Commissioner Doyle to approve the operation and management reports. All voted aye. Motion carried.

APPROVAL OF EXPENDITURES

Resolution No. 2785 - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Doyle, second by Commissioner Burns to adopt Resolution No. 2785. In Irene Melton's absence, Bob Havlicek and Irene Vejar answered several questions related to expenditures. Two items will require follow up next month, page 22, check no. 7415 and page 30, check 907. All voted aye. Motion carried.

WRITTEN COMMUNICATIONS

All written communications were noted.

COMMISSIONERS' ORAL COMMUNICATIONS

Commissioner Doyle asked about the progress of the MTD proposal. The Executive Director reported that we have submitted answers to their questions and are waiting for their decision.

Commissioner Doyle also reported that Rabobank contacted him to confirm a payment. The Executive Director followed up by notifying the Board that we are currently working on updating our telephone answering options to make it easier for the public to reach the appropriate staff member

UNFINISHED BUSINESS

None.

NEW BUSINESS

Resolution No. 2787 – Approval of 2019 Payment Standards. MOTION by Commissioner Doyle, second by Commissioner Burns to adopt Resolution No. 2787. All voted aye. Motion carried.

MINUTES

February 28, 2019

Page 3

Resolution No. 2788 – Approving and Authorizing the Executive Director to take all needed actions to consent to the Assignment of a \$450,000 loan from Habitat for Humanity of Santa Barbara County to Surf Development. MOTION by Commissioner Burns, second by Commissioner Hobbisiefken to adopt Resolution No. 2788. All voted aye. Motion carried.

Resolution No. 2789 – Authorizing the Executive Director to take all needed actions to complete the purchase of real property commonly referred to as APN 117-451-015 located at 1141 West Cox Lane, Santa Maria, CA. MOTION by Commissioner Burns, second by Commissioner Hobbisiefken to adopt Resolution No. 2789. All voted aye. Motion carried.

Resolution No. 2790 – Setting forth the Authority's official Intent to Issue Multifamily Housing Revenue Bonds to undertake the financing of West Cox Apartments. MOTION by Commissioner Doyle, second by Commissioner Burns to adopt Resolution No. 2790 with the correction of Exhibit A to indicate 30 units instead of 48 units. All voted aye. Motion carried.

Resolution No. 2791 – Approving issuance of Project Based Vouchers for Hope House Triplex and Harvey Housing in Lompoc, CA. MOTION by Commissioner Doyle, second by Commissioner Burns to adopt Resolution No. 2791. All voted aye. Motion carried.

Resolution No. 2792 – Approving the issuance of Project Based Vouchers from Thompson Park Apartments in Lompoc, CA. MOTION by Commissioner Hobbisiefken, second by Commissioner Doyle to adopt Resolution No. 2792. All voted aye. Motion carried.

MOTION TO NOMINATE AND SELECT A THIRD MEMBER TO SERVE ON THE COMMISSIONERS PERSONNEL COMMITTEE. MOTION by Commissioner Burns to nominate Robert Doyle to serve on the Commissioners Personnel Committee, second by Commissioner Hobbisiefken. All voted aye. Motion carried.

MOTION TO DESIGNATE COMMISSIONER DELEGATES TO ATTEND THE NAHRO WASHINGTON CONFERENCE. MOTION by Commissioner Hobbisiefken, second by Commissioner Burns to designate Commissioner Lizarraga to attend the NAHRO Washington Conference. All voted aye. Motion carried.

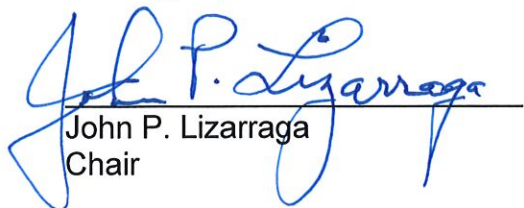
CLOSED SESSION

The Board convened the Closed Session at 6:48 p.m. The open meeting was resumed at 6:55 p.m. The following action was taken in Closed Session:


By unanimous vote, the Board approved a 5% of salary bonus for 2018 for the Executive Director.

ADJOURNMENT

There being no further business to come before the Board, MOTION by Commissioner Doyle, second by Commissioner Burns to adjourn the meeting at 6:56 p.m. All voted aye. Meeting adjourned.



John P. Lizarraga
Chair



Robert P. Havlicek Jr.
Secretary/Executive Director