

**MINUTES OF THE  
REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA  
April 18, 2019**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on April 18, 2019 at 815 West Ocean Avenue, Lompoc, California. Chair Lizarraga convened the meeting at 5:00 p.m.

Upon roll call, the following Commissioners were present: Robert Doyle, Larry Hobbisiefken, Lisa Knox-Burns, John Lizarraga, Henry Mercado and James Pearson.

Also present were Jackie Bordon, Executive Secretary, Robert P. Havlicek, Secretary/Executive Director, and Irene Melton, Director of Finance. New Commissioner, Henry Mercado, introduced himself and shared his background with the Board.

**PUBLIC COMMENT PERIOD**

No public comments received.

**APPROVAL OF MINUTES**

MOTION by Commissioner Burns, second by Commissioner Hobbisiefken to approve the minutes of the regular meeting of March 21, 2019. Commissioners Mercado and Pearson abstained, all others voted aye. Motion carried.

**REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR**

The Executive Director offered to answer any questions related to his report. He shared with the Board the good news that our agency is again a SEMAP high performer. He distributed copies of the CAHA Legislative Focus 2019 to the Board.

**APPROVAL OF OPERATION AND MANAGEMENT REPORTS**

MOTION by Commissioner Pearson, second by Commissioner Doyle to approve the operation and management reports. All voted aye. Motion carried

**APPROVAL OF EXPENDITURES**

**Resolution No. 2794** - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Pearson, second by Commissioner Hobbisiefken to adopt Resolution No. 2794. Irene Melton answered several questions to the satisfaction of the Board. All voted aye. Motion carried.

**WRITTEN COMMUNICATIONS**

There were no written communications.

**COMMISSIONERS' ORAL COMMUNICATIONS**

Commissioner Knox-Burns reported that she has scheduled a meeting with Supervisor Hart on April 23, 2019. Commissioner Hobbisiefken reported on his walk-through with Shawn Long and a contractor concerning the update/installation of security cameras at Parkview Apartments.

**NEW BUSINESS**

**Resolution No. 2795** – Approval to Write-Off Uncollectible Tenant Accounts Receivable for the period ended March 31, 2019. MOTION by Commissioner Burns, second by Commissioner Hobbisiefken to adopt Resolution No. 2795. All voted aye. Motion carried.

**Resolution No. 2796** – Approving the Issuance of Project Based Vouchers for Pine Street Bungalows II, Santa Maria, CA. MOTION by Commissioner Pearson, second by Commissioner Doyle to adopt Resolution No. 2796. All voted aye. Motion carried.

**Resolution No. 2797** – Approving the Issuance of Project Based Vouchers for West Cox Apartments, Santa Maria, CA. MOTION by Commissioner Burns, second by Commissioner Pearson to adopt Resolution No. 2797. All voted aye. Motion carried.

**Discussion concerning a request from Cabrillo Economic Development Corporation for 49 VASH Vouchers.** The Executive Director explained this request and his analysis. The Executive Director has scheduled a conference call with Cabrillo for April 23, 2019.

**ADJOURNMENT**

There being no further business to come before the Board, MOTION by Commissioner Pearson, second by Commissioner Hobbisiefken to adjourn the meeting at 6:12 p.m. All voted aye. Meeting adjourned.

  
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John P. Lizarraga, Chair  
Chair

  
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Robert P. Havlicek, Jr.  
Secretary/Executive Director