

**MINUTES OF THE  
REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA  
December 19, 2019**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on December 19, 2019 at 815 West Ocean Avenue, Lompoc, California. Chair Lizarraga convened the meeting at 5:00 p.m.

The following Commissioners were present: Lisa Knox-Burns, Robert Doyle, Larry Hobbisiefken, John Lizarraga, Henry Mercado and Richard Nordlund. James Pearson was excused.

Also present were Robert P. Havlicek Jr., Secretary/Executive Director, Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance, John Polanskey, Director of Housing Development, Sanford Riggs, Director of Operations, Irene Vejar, Director of Human Resources and Nancy Wesoff, Surf Director of Contract Administration and Compliance.

**INTRODUCTIONS**

No introductions were made.

**PUBLIC COMMENT PERIOD**

No public comments were made.

**APPROVAL OF MINUTES**

MOTION by Commissioner Burns, second by Commissioner Hobbisiefken to approve the minutes of the regular meeting of November 21, 2019. All voted aye. Motion carried.

**REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR**

The Executive Director offered to answer questions related to his report. He also shared that the Goleta staff had turned a unit over for a new resident in one day.

**APPROVAL OF OPERATION AND MANAGEMENT REPORTS**

MOTION by Commissioner Doyle, second by Commissioner Hobbisiefken to approve the operation and management reports. All voted aye. Motion carried.

**APPROVAL OF EXPENDITURES**

**Resolution No. 2837** - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Hobbisiefken, second by Commissioner Burns to adopt Resolution No. 2837. Irene Melton answered several questions to the satisfaction of the Board. All voted aye. Motion carried.

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**WRITTEN COMMUNICATIONS**

All written communications were noted.

**COMMISSIONERS' ORAL COMMUNICATIONS**

Commissioner Burns reported on her recent attendance at a Holiday Party hosted by Supervisor Hart where she was told of an initiative to provide dorms for homeless students. She also shared a copy of a list of units for homeless that already exist in the County.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

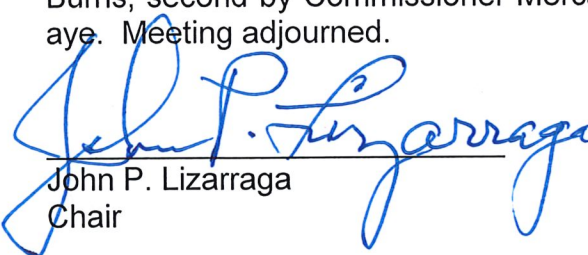
**Resolution No. 2838** – Approval of Revisions to the Personnel Policy; Section 6. Motion by Commissioner Burns second by Commissioner Mercado to adopt Resolution No. 2838. All voted aye. Motion carried.

**Resolution No. 2839** - Ratifying Expenditures for 2019 Employee Bonuses and Longevity Awards. MOTION by Commissioner Hobbisiefken, second by Commissioner Doyle to adopt Resolution No. 2839. All voted aye. Motion carried.

**Resolution No. 2840** – Approval of Agency-Wide Consolidated Budget for Fiscal Year 2019. MOTION by Commissioner Burns, second by Commissioner Hobbisiefken to adopt Resolution No. 2840. Irene Melton provided an overview of the budget and answered questions. All voted aye. Motion carried.

**ADJOURNMENT**

There being no further business to come before the Board, MOTION by Commissioner Burns, second by Commissioner Mercado to adjourn the meeting at 6:10 p.m. All voted aye. Meeting adjourned.

  
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John P. Lizarraga  
Chair

  
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Robert P. Havlicek Jr.  
Secretary/Executive Director